



Office Use Only:	
Reference number:	
Date of enquiry:	
Date received:	
Previous CB:	
Accepted and quoted:	
Logged on:	
Assigned to:	
Date assigned:	
Date inspected:	

The Organic Food Federation

Application Form for Producers AGRICULTURE/HORTICULTURE/LIVESTOCK

The Organic Food Federation

31 Turbine Way, EcoTech Business Park, Swaffham, Norfolk PE37 7XD

Tel: 01760 720444

Fax: 01760 720790

Document No:	Revision No:	Issue Date:	Issued By:	Page No:
W502	01	25/08/09	John Weldon	Page 1 of 5

Organic Food Federation
Producer Application

1. Company Details:

Name of Company:	
Trading name (if different):	
Type of Business:	
Ultimate Holding Company (if any):	
Name & address of premises to be registered:	
Telephone / mobile:	
Address for correspondence if different:	
Fax:	
email:	
Name of person responsible for organic production and sales:	
Name of Chief Executive if different:	
Financial year:	
Annual turnover (not used for fee calculation):	
Number of employees (staff, operatives) involved with organic production:	
Have you been certified by another certification body?	YES NO
When did the certification cease?	
Have you been refused certification by another certification body?	YES NO
If yes, what body?	
Are there any prosecutions pending, current or recent (with the last/next 12 months) that may have a bearing on your application for organic certification. If yes, please provide details:	
How did you hear about the Organic Food Federation?	

Organic Food Federation
Producer Application

If you are changing certification from another food body to The Organic Food Federation you **MUST** contact your present certifier to request that they forward your files to us.

2. Details of Crops/livestock

IMPORTANT NOTES:

- Transition 1 Entry point for conversion (mandatory for all organic crops)
- Transition 2 2nd year conversion (mandatory of annuals & perennials)
- Transition 3 3rd year conversion (mandatory for perennials)
- Organic Land becomes organic after completion of 2 years conversion (annuals) and 3 year conversion (perennials)

Crops:	Hectares			
	To ENTER transition 1	Transition 2* (annuals only)	Transition 3* (perennials only)	Organic*
	*certificate/s must be sent			
Arable/fodder				
Leys				
Permanent pasture				
Vegetables				
Protected cropping (glasshouse/polytunnel)				
Top fruit				
Soft fruit				
Others/specify				
Livestock		Numbers		
Dairy - Cows				
- Goats				
- Ewes				
Meat - Beef				
- Sheep				
- Pigs				
- Poultry				
Eggs - Laying hens				
Others/specify				

UNDERTAKING

Should you be accepted in to our Organic Certification Scheme you are required to undertake to comply with:

1. All relevant sections of our Standard for organics at all times (as amended from time to time).
2. Prompt payment of all fees and charges according to section 3.8 of our Standard including fees or costs for work undertaken for applications that do not proceed.
3. Resolution of any non compliance raised against your operation within the agreed timescale.
4. Providing site access during normal working hours to inspectors authorised by us, with or without prior notice, for the purpose of carrying out surveillance inspections or collection of samples from operations, which are subject to a Certificate of Conformity.
5. Agreeing, if accepted into our Certification Scheme, to give three months notice in the event of wishing to withdraw from the scheme, unless due to circumstances beyond their control.
6. Providing true and correct statements on my application form.

I CONFIRM THAT I HAVE READ, UNDERSTOOD AND AGREE TO THIS UNDERTAKING	
Digital Signature:	
Print Name:	
Company:	
Position:	
Date:	

NOTE: We are asked from time to time to provide lists of organic operators to third parties seeking suppliers or potential Customers. Please indicate if you **DO NOT** wish your Company to be included in such lists by ticking the box

Thank you for completing the application form. Please read through carefully and check that all points have been completed where applicable prior to submission.

Once we have received your application form it will be reviewed by a member of our team who will send you an individual quote. We do not charge on turnover or for our Standards or the use of our logo. Please contact the office if you have any questions relating to this application.

Document No:	Revision No:	Issue Date:	Issued By:	Page No:
W502	01	25/08/09	John Weldon	Page 5 of 5